

Pueblo School District No. 70
Employee Use of District Technology
(Acceptable Use Agreement)

In order to provide for the appropriate use of Pueblo School District 70's ("PSD70") Network and Internet resources and in remaining in compliance with Board of Education Policy, the following "Acceptable Use Agreement" has been developed. (A copy of this agreement will be distributed for signature before a staff member is issued a network or Internet/E-mail account.)

Terms and Conditions

All computers having network or Internet access must be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this Agreement will result in revocation of access privileges.

1. Acceptable use: The use of your network, Internet, or e-mail account must be consistent with the educational objectives of PSD70. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to:
 - a. copyrighted material;
 - b. threatening or obscene material;
 - c. materials protected by trade secret;
 - d. other materials as outlined by PSD70 Board policy(s).
2. Privilege: The use of PSD70's Network and Internet service is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator(s) will deem what is inappropriate use and that decision is final. The system administrator(s) may close an account at any time, as required.
3. No warranty: PSD70 makes no warranties of any kind, whether expressed or implied, for Internet/E-mail service it is providing. PSD70 will not be responsible for any damages you suffer in using the PSD70 Internet or E-mail system. This includes loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions. Use of any information obtained via the Internet or E-mail is at your own risk. PSD70 specifically denies any responsibility for the accuracy or quality of information obtained through this service.
4. Security: Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on PSD70's network or Internet, you must notify the system administrator. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to log on to PSD70's network, Internet service, or e-mail system as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or as having a

history of problems with other computer systems may be denied access to PSD70's network, Internet service, and/or e-mail system.

5. Vandalism: Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, PSD70's network system, Internet services, e-mail system, or any agencies or other networks that are connected to PSD70's network and/or the Internet. This includes, but is not limited to, the uploading or creation of computer viruses, system/security intrusion software, or other unauthorized conduct.
6. Unauthorized costs: Without specific permission from the system administrator, staff members are prohibited from accessing fee services via the Internet/e-mail. If such services are accessed, the staff member will be responsible for any fee or cost involved.

I understand and will abide by the above Agreement. I have also read and will abide by the **Employee Acceptable Use Policy (FILE: GBEE)**. I further understand that violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Adopted: July 13, 1999
Approved: July 23, 2001
Revised: May 21, 2002